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Please submit all documents which apply to your educational history:

Photocopies of official English translations are required for all documents not issued in English. No translations will be returned.

Secondary:

- **Original**, official *Certificado Oficial de Estudios* (Official Certificate of Studies) for secondary education

Postsecondary/University:

- **Original**, official *Certificado de Estudios* (Certificate of Studies) or other academic records showing courses taken and grades received for any higher education programs **and** a photocopy of the official *Grado/Título/Diploma* (Degree/Title/Diploma)

OR

- You may make arrangements to have your official academic records sent directly to Educational Perspectives by your institution(s)

IMPORTANT INFORMATION:

A syllabus or other type of course descriptions for all academic subjects studied beyond secondary school is necessary to prepare a Subject Analysis or Catalog Match report. **Please note: Subject Analysis and Catalog Match reports cannot be prepared without this information.**

Educational Perspectives recommends that you use a secure delivery service (courier) to send your documents to our office.

If you would like your original documents returned to you via courier service, please request this delivery option on your application form; there is an additional charge for this service. Unless courier delivery is requested, all original documents will be returned by regular mail (US Postal Service).

Post

Educational Perspectives, nfp
PO Box A3462
Chicago, IL 60690

Courier (DHL, FedEx, etc.,)

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