

GERMANY

Please submit all documents which apply to your educational history:

Photocopies of official English translations are required for all documents not issued in English. No translations will be returned.

Secondary:

- Please make arrangements to have all official academic records/transcripts (*Zeugnis der allgemeinen Hochschulreife, Zeugnis der Fachhochschulreife, etc.*) sent directly to Educational Perspectives from the issuing institution (**NOTE:** Educational Perspectives will also accept an official transcript in an officially sealed envelope)

Postsecondary/University:

- Photocopies of all official degree certificates/diplomas **and** make arrangements to have your official academic records/transcripts/European diploma supplements sent directly to Educational Perspectives from the issuing institutions (**NOTE:** Educational Perspectives will also accept an official transcript in an officially sealed envelope)

Note: Please do not send *Scheine* (course certificates), *Studienbuch* (study books), or *Lehrveranstaltungsnachweise* (course records). Educational Perspectives does not accept these documents in place of official academic records.

IMPORTANT INFORMATION:

A syllabus or other type of course descriptions for all academic subjects studied beyond secondary school is necessary to prepare a Subject Analysis or Catalog Match report. **Please note: Subject Analysis and Catalog Match reports cannot be prepared without this information.**

Please **do not** submit original documents; original documents that have not been requested by Educational Perspectives will not be returned.

Post
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