

REQUIRED DOCUMENTATION



CUBA

Please submit all documents which apply to your educational history:

Educational Perspectives requires all applicants who have completed studies in Cuba to have their official academic records legalized by an agency of the *Ministerio de Relaciones Exteriores* (and the *Ministerio de Educación Superior*, as appropriate) for studies at both the secondary and post-secondary level. At this time, applicants may request the legalization from either of two organizations located in Cuba:

Consultoría Jurídica Internacional
Departamento Trámites Migratorios y Documentales
Calle 22 No. 108 entre 3ra y 1ra Avenidas
Miramar, Playa
Ciudad de La Habana, Cuba
Teléfono: 204-5691
Email: cji@cji.cu

OR

Bufete de Servicios Especializados
23 y J Vedado, Ciudad Habana
Teléfono: 832-6813
832-6024
Email: besnet@ceniai.inf.cu

Once applicants have obtained the appropriate legalization, we require the following:

- Photocopies of all documents must be legalized by the *Ministerio de Relaciones Exteriores* and the *Ministerio de Educación Superior* and issued **in a sealed envelope** by either *Consultoría Jurídica Internacional* (CJI) or by *Bufete de Servicios Especializados* (BES.) After the legalization has been prepared and issued in the sealed envelope, you should submit the sealed envelope directly to Educational Perspectives.
- Photocopies of official or certified English translations are required for all documents not issued in English

IMPORTANT INFORMATION:

A syllabus or other type of course descriptions for all academic subjects studied beyond secondary school is necessary to prepare a Subject Analysis or Catalog Match report. **Please note: Subject Analysis and Catalog Match reports cannot be prepared without this information.**

Please do not submit original documents; original documents that have not been requested by Educational Perspectives will not be returned.

Post

Educational Perspectives, nfp
PO Box A3462
Chicago, IL 60690

Courier (DHL, FedEx, etc.,)

Educational Perspectives, nfp
55 E. Jackson Blvd, Suite 2175
Chicago, IL 60604