

## GUATEMALA

**Please submit all documents which apply to your educational history:**

**Original**, official educational credentials issued in the official language of the country (Spanish).

**Photocopies of English translations.** You may prepare the translations yourself, as long as they are complete, literal, word-for-word, and in the same format as the original document. No English translations will be returned.

Secondary:

- Official diploma for the *Bachillerato/Título de Bachiller* (Baccalaureate/Title of Bachelor) and official *Certificado de Estudios/Notas/Calificaciones* (Certificate of Studies/Grades) showing courses taken and grades received.
- Official diploma for the *Técnico Medio/Perito* (Middle-level Technician/Expert) and official *Certificado de Estudios/Notas/Calificaciones* (Certificate of Studies/Grades) showing courses taken and grades received.

Postsecondary/University:

- Original, official *Título/Diploma* (Title/Diploma) or other degree certificate, and original, official *Certificado de Estudios/Notas/Calificaciones* (Certificate of Studies/Grades) or other academic records showing courses taken and grades received.

OR

- You may make arrangements to have your official academic records sent directly to Columbia College Chicago by your institutions.

### **Undergraduate**

Columbia College Chicago  
Admissions Office – Suite 301  
600 S. Michigan Avenue  
Chicago, IL 60605

### **Graduate**

Columbia College Chicago  
Graduate Office – Suite 200  
600 S. Michigan Avenue  
Chicago, IL 60605