# REQUIRED DOCUMENTATION

## VENEZUELA

**Please submit all documents which apply to your educational history:**

Option 1:

- **Photocopy** of your original, official *Título/Diploma* (Title/Diploma) or other degree certificate, and **original, official** *Certificado de Estudios/Notas/Calificaciones* (Certificate of Studies/Grades) or other academic records showing courses taken and grades received. Please do NOT send original degree certificates.

Option 2:

- You may make arrangements to have your official academic records sent directly to Educational Perspectives by your institution(s).

**IMPORTANT INFORMATION:**

- **Documents that are not issued in English must be accompanied by an official or certified English translation.** If you need assistance in obtaining an English translation of your documents please contact us at: translations@edperspective.org

- If you would like your original documents returned to you via courier service please request this delivery option by emailing us at CNET@edperspective.org – you will be sent a payment request to cover the cost of this service. Unless courier service is requested, all original documents will be returned by regular mail (US Postal Service.)

**Questions about the required documents?**

Please contact us by email at: CNET@edperspective.org and include your ApplyWeb application number in all correspondence with our office.

Your documents should be sent to one of the addresses below:

**Post**
Educational Perspectives, nfp
PO Box A3462
Chicago, IL 60690

**Courier** (DHL, FedEx, etc.)
Educational Perspectives, nfp
67 E. Madison St, Suite 1500
Chicago, IL 60603